

Sum Assistance - Limited Company Accounting Standard Service Plans



Outlined below are the two limited company accounting options that we provide, their features and monthly fees (excluding VAT)

Sum Assistance are able to refer you to a specialist mortgage provider

Accounting Facilities	Standard Accounting	Starter Accounting
Setting Up Your Company		
Limited Company set up	√	√
Register your company for PAYE, VAT and Corporation Tax	√	√
Advice on the opening of company bank account	√	√
Registering the company for Flat Rate Vat Scheme where appropriate	√	√
Dedicated Accountant		
Advice and support all year round	√	√
Practical tax advice and planning	√	√
Compliance		
IR35 assessments as necessary	√	√
Company Financials		
Monthly management report including Executive Summary	√	√
Bookkeeping including Xero (Standard Accounting Package or Starter Package)	Standard	Starter
Monthly payroll for 1 director (scalable to 10 or more individuals for an extra monthly fee)	√	√
Monthly dividend vouchers	√	√
Statutory Filing and Returns		
Annual Corporation Tax calculation	√	√
Payroll RTI reporting and Compliance (FPS/EPS)	√	√
Annual P11D returns	√	√
Annual Statutory Accounts and Annual Returns	√	√
Taxes		
Quarterly Vat returns and payment notification	√	√
Monthly/ Quarterly PAYE payment notification	√	√
Routine HM Revenue & Customs communication	√	√
Personal Tax		
Self-Assessment tax return for 1 Director	√	√
Other Financial Services		
Contractors, we can introduce you to a specialist Contractor Mortgage Broker	Extra Cost	Extra Cost
Auto-enrolment service available	Extra Cost	Extra Cost
Other Information		
Transaction & turnover restrictions apply, services exclude audit. Service based on a fixed fee spread over 12 months and paid monthly in advance.		
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“Friendly, straightforward, professional business services”		